

2008

A N N U A L

R E P O R T

**SECHELT SENIORS ACTIVITY CENTRE
SOCIETY**

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SECHELT SENIORS ACTIVITY CENTRE SOCIETY

ANNUAL REPORT 2008

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Sechelt Seniors Activity Centre – Annual Report for 2008 President's Report

2008 certainly was a year of many changes for our Activity Centre. Some operational changes that took place follow.

- Our Annual General Meeting was changed to February to give us more time to prepare the year end reports.
- We reduced the number of General Meetings from each year from ten to four per year; February meeting becomes our Annual General Meeting; the April meeting will cover our activities from January to end of March; the September meeting will get us back in the swing of things after summer and will report on our financial outlook from April to end of August and then November will be our Election Meeting.
- The quorum requirements for our General Meetings would be satisfied with a minimum of 30 paid-up members in attendance.
- Other operational changes, approved in June of 2007, were implemented this year: - the Annual Membership Fee was raised to \$20.00 for 2009; our Activity User Fees increased to \$2.00 in 2008

Some renovations and general upkeep maintenance took place:

- Office renovation and expansion in January increased the size of our office by taking over most of the space used by the cloak room. The change to the office has made the space much more functional.
- The doors to the table access area below the stage in the main auditorium were replaced and that part of the auditorium looks much better.

To encourage more volunteers several training sessions and informational sessions were held. A training session for front desk volunteers in January was well attended and we were able to increase the number of volunteers available for this position.

Also in January we held an information session for a Special Events Committee and we were very fortunate to have a very enthusiastic group of volunteers headed up by Sally Watson. Everyone enjoyed the fruits of their labour as they arranged some very special events throughout the year. Well done!

In March representatives of the Board met with all the Activity Chairpersons and covered areas of concern such as Security, Parking, Cleaning, Summer Hours, Membership, Annual Reports and Storage. Some activity groups may not be

aware of other groups because of the time and day their group uses the Centre so this meeting was an opportunity to meet and discuss mutual concerns with other groups.

Two active committees that are always working hard at providing very important services are the Kitchen Committee and the Bus Committee. In May, the Bus Committee presented a well researched and detailed report showing the costs and usage of the bus program. This report became the basis of the increase in the bus rates which were effective in July, 2008. Well done and kudos to this hard working group of volunteers.

Our Kitchen Committee is another hard working group of volunteers. This group keeps the kitchen staffed with volunteers for serving and food preparation right through to dishwashing. This Committee initiated a "Roast Beef and Yorkshire Pudding" on Wednesday. This, along with our usual Fish and Chips every Friday, is proving to be very popular. Unfortunately, Jim Ettinger stepped down as our Kitchen Committee Chairperson in April. It is a big position to fill and, to date, we have been unable to find a volunteer to replace Jim. To assist in this search, we prepared a description of the work involved with a detailed Kitchen Committee Role document, so we do hope this assists us in filling this important volunteer position.

To show our deep appreciation of the time and effort our volunteers exert to keep our doors open and enable us to continue to provide a social and activity place, we put on a Volunteer Appreciation Lunch in May. This lunch was provided at a cost of approximately \$42.00 since the credits at IGA and Clayton's were used to purchase the food for the event. Kathleen Davis, Office Coordinator at the time, catered a most scrumptious meal assisted by another group of volunteers. All volunteers at the lunch received a certificate of recognition signed by the District of Sechelt Mayor, Cameron Reid, as well as a small gift and flower.

Our Fund Raising efforts were further advanced this past year with the booking of a Gary Fjellgaard Concert, which will boost our funds for 2009 and the sale of a Cook Book organized and put together by our own Joan Fleetham and Bonnie Hewitt. Well done and thank you to all who donated recipes.

Also, on the fun side, we participated in a TV Show broadcast many times by Cable 11 featuring David Bowie, Bonnie Hewitt and myself. The purpose was to talk about our Centre, give a little bit of history and to invite people to come and check us out and perhaps become members.

All in all, it has been a busy year and we look forward to a productive year for 2009.

Wilma Lorimer
President

Sechelt Seniors Activity Centre – Annual Report for 2008
Financial Statement

Sechelt Seniors Activity Centre Society
Balance Sheet (Cash basis) As At 12/31/2008

ASSETS

CURRENT ASSETS

Sunshine Coast Credit Union		7,933.18
Equity Shares 'B'		61.52
Equity Shares 'C'		11.27
Floats		600.00
Term Deposit # 16 - July 2/09		10,621.17
Prepaid Insurance		1,759.00
TOTAL CURRENT ASSETS		20,986.14

CAPITAL ASSETS

Hayward Bus	28,595.00	
Less: Accumulated Amortization	(25,351.00)	
Hayward Bus: net		3,244.00
Building Contents		80,364.13
Building		1,185,000.00
Land		415,000.00
TOTAL CAPITAL ASSETS		1,683,608.13

BUILDG.PRESERVATION FUND

Term Deposit # 015 - August 31/09	38,618.69	
Term Deposit #13- June 17/09	19,193.47	
Term Deposit #17-Oct.20/09	5,000.00	
Term Deposit #18 April 20/10	25,000.00	
Term Deposit # 19- May 28,2010	20,000.00	
Term Deposit # 014 - March 3/11	31,215.82	
Term Deposit #10 - Mar 2/10	19,326.21	
TOTAL TERM DEPOSITS		158,354.19
TOTAL BUILDG.PRESERVATION FUND		158,354.19

TOTAL ASSETS 1,862,948.46

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LIABILITIES

LIABILITIES

Due to Hayward Bus	3,000.00
Due to Facility Upgrade	26,000.00
Prepaid Membership for 2009	6,600.00
TOTAL CURRENT LIABILITIES	35,600.00

TOTAL LIABILITIES	35,600.00
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EQUITY

SURPLUS

Retained Earnings	1,825,987.47
Current Earnings	1,360.99
TOTAL SURPLUS	1,827,348.46

TOTAL EQUITY	1,827,348.46
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LIABILITIES AND EQUITY	1,862,948.46
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Income Statement (Cash basis) 1/1/2008 to 12/31/2008

REVENUE

INCOME

Bridge Duplicate	4,637.00	
Bridge Saturday	3,120.15	
Bridge Upgrade	2,870.96	
TOTAL BRIDGE		10,628.11
Bingo	158.00	
50 - 50	912.40	
Bocce	245.75	
Carpet Bowling	3,458.40	
Computer Activities	334.20	
Country Stars Square Dancing	1,844.75	
Crafts	1,404.80	
Crib	715.00	
Exercise	10,926.75	
Games Room	1,800.74	
Painting	529.00	
Play Reading	494.27	
Poker	1,552.00	
Qi Gong	3,175.00	
Quilters	548.00	
Scrabble	276.00	
Paper Mates/SAM	460.21	
Table Tennis	412.00	
Tai Chi	934.00	
Euchre	430.00	
Yoga	1,914.70	
Genealogy Group	176.00	
TOTAL ACTIVITIES		32,701.97
Bar Income	2,190.32	
Bus Income	18,695.54	
Copy Machine	392.75	
Donations Received	235.00	
Groceries Slips	680.00	
Kitchen Income	43,547.95	
Membership	15,763.00	

Rent Income	24,500.39	
Coffee	2,674.70	
Interest Income	4,513.13	
Sat.Nite Live	920.00	
GST Refund	1,967.05	
Travel Refunds & Commissions	2,500.00	
OTHER INCOME		118,579.83
Fundraising Income	176.00	
Bazaar	2,120.30	
Cook Book Income	2,755.00	
Grant Income	3,000.00	
SPECIAL EVENT INCOME		8,051.30
Line Dancing		180.00
Movies		199.70
Misc Income		80.00
New Years Eve Luncheon		1,295.00
TOTAL INCOME		171,715.91
TOTAL REVENUE		171,715.91

EXPENSE

EXPENSES

Office Coordinator		7,462.50
Advertising		133.16
Bar Expenses		808.05
Bus Expenses		18,273.35
Amortization – Hayward Bus		1,622.00
Computer Activities		1,248.15
Computer Administration		394.82
Copier		2,018.23
Instructor Expense		3,471.15
Friendship Hour		101.40
Volunteer Appreciation Expense		390.79
Hostess Meals		2,989.00
Insurance-Bldg.-Content-Liabilities	9,828.00	
Directors Liabilities	1,740.00	
TOTAL INSURANCE		11,568.00
Cook Contract & Help	15,298.25	
Food Products	19,864.68	

Kitchen Supplies	2,548.93	
TOTAL KITCHEN EXPENSES		37,711.86
Sat.Nite Live Expense		659.95
Cook Book Expense		1,125.00
Contract Cleaner	12,852.00	
Maintenance Repairs	6,932.48	
Maintenance Supplies	4,097.03	
TOTAL CONTRACT/ MAINTENANCE EXP		23,881.51
Facility Upgrade		30,078.00
Office Expense		3,695.68
Over 80 Tea		149.07
Special Events Expense		1,221.35
Rental Security		1,277.50
Alarm System	207.00	
B. C. Hydro	4,674.96	
Terasen Gas	7,387.07	
Waste Disposal	845.82	
Fire Protection	586.50	
Sewer, Water	602.32	
Telephone	3,259.55	
TOTAL UTILITIES		17,563.22
New Years Eve Lunch		1,085.32
Fundraiser Expense		26.50
Movies Expense		13.00
WorkSafe/ WCB		555.16
GST Paid		2,453.20
TOTAL EXPENSES		170,354.92
TOTAL EXPENSE		170,354.92
NET INCOME		<u>1,360.99</u>
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Sechelt Seniors Activity Centre – Annual Report for 2008 Web Site

As it has been from its inception, the website has been very active all year clearly indicating that it is important to the Centre. I do not want to bore you with statistics which are too technical but some figures may give you a feel for the activity.

Since the start of the site in 2003 the server records show that there have been over 25,000 unique visitors. (Note: When tracking the amount of traffic on a Web site, “unique visitor” refers to a person counted only once during any visits within a specified period of time and on the Centre site this is set to 6 hours) Some other statistics that may be of interest:

For all of 2008

Unique Visitors	4215	Up about 20% over last year
Total Visits	8827	Up about 30 % over last year
Number of pages viewed	50,835	Down slightly indicating visitors are more targeted
Busiest Months	June and July and August	Must miss the Centre in summer!
Busiest Days	Mondays and Saturdays	
Busiest Times	10 AM and 2 PM	
Length of visits	38% are longer than 3 minutes	This is exceptionally long compared to other sites and indicates some real study of content is done. (Are the jigsaw puzzles that tough?)
Most Often Visited pages in descending order	Home Page Fun (puzzle, joke) Photo Album for Sherlock event Travel (bus) Red hats Dining menu 2007 photo album Seashell Echo Calendar Photo page Links (Note: in January the Tax information was in 3 rd place)	These give an idea of where effort should be concentrated to make the site most useful. It appears that raw information (bus, menu, Echo, calendar) is in a close competition with photos of Centre people and events. The photos are viewed often by family and friends who do not live on the Coast providing them with good news about “Gramps or Grandma” as indicated by some emails received and by the IP addresses recorded on the web server. Members who are ill at home keep up on events this way too.
Operating System	Windows – 91.8% Mac – 4.6%	
Browser	MS Explorer – 81.9% Firefox – 8.4% Safari (Mac) – 4.4%	
Made the site a Favorite	57.8%	Extremely high percentage

There seems to be no doubt that the site is used and the use is growing. In your webmasters view, however, the site could be made an even better experience for members and be even more used with some changes. Your webmaster has written a report on this to your President but implementation of some of the recommendations is no doubt very difficult without the active support of the members themselves. As is often the case this may be the problem of finding a volunteer.

As a condensed list just for the sake of this report members might consider the following:

1. An overall web person who is active at the Centre to relieve the President and take on submitting material to the webmaster. It is easy and fun and certainly would involve the person in all aspects of the Centre.
2. Each and every activity chooses someone to submit information and photos to the web. What about regular reports of winners of bowling or bridge tournaments or pictures of folks on one of the bus excursions. The more current the material is then the more relevant it is for all.
3. Suggest changes or new things you would like to see on the web.
4. Submit items for the calendar so that it is easy to check when events or meetings are on.

As this report is being written your webmaster is re-designing the site to have a 'new look' which we hope you will enjoy. In the new design there will be more use of larger type to assist reading material and, I hope, easier navigation and easier highlighting of upcoming and important events.

Until the start of the re-design project (so far about 5 full days of work) the workload for your webmaster was down somewhat in 2008 compared to 2007. I have software that tracks time spent and in 2008 average time spent per day, every day, was 22 minutes for a total time for the year of 133 hours or about 17 eight hour days. I would be happy to see these numbers go up. I always appreciate feedback from the members and hope that you all enjoy having the website.

Submitted February 13, 2009

Yours,
Bob D'Arcy

Sechelt Seniors Activity Centre – Annual Report for 2008
Bus Committee

Trips for the year:

Casino Trips	28
Shopping Trips	12
Special Trips	11
Cancellations	7

Marilyn Oseen
Chair

The bus is now eleven (11) years old and is requiring more maintenance and repairs. Some of the added repairs have been fuel and exhaust leaks, wiring repairs and driver's seat replacement, front sign replacement and glass replacement on the passenger entrance door. Approximate total cost \$3,500

There is rusting and corroding occurring at the rear of the bus on bumpers and around tailgates that should be addressed.

The value of the bus is \$10,000 - \$12,000. New replacement value is \$80,000.

W. E. Quarry

Sechelt Seniors Activity Centre – Annual Report for 2008
Grocery Slips

I have been adding up the grocery slips for 2 years now. I will continue to do so but I would like to tell all those who save slips from IGA do not tear off the date at the bottom of the slip because I cannot use them if more than 1 year old.

Please mention this at your next meeting.

Original signed

Respectfully,
Evelyn I McKinnon

Sechelt Seniors Activity Centre – Annual Report for 2008 Kitchen Committee

This has been a very busy year with the formation of a Kitchen Committee in the fall of the previous year. We have held regular monthly meetings this year and are proud of what has been achieved to assist the Cook, Laura Keno, in the smooth running of the kitchen:

- A Kitchen Checklist procedures sheet has been compiled and is used on a daily basis by the kitchen volunteers
- A Dishwasher Checklist procedures sheet has been compiled and is used on a daily basis by the kitchen volunteer doing the dishes
- A number of orientation sessions have been held to train new volunteers, or to give a refresher course for volunteers who may have been away from our kitchen for a while. These sessions have been for both kitchen volunteers and dishwashers
- We maintain a current email and phone listing of kitchen volunteers and dishwashers
- Those volunteers with email receive monthly emails, thanking them for their service and reminding them to sign up for future shifts
- A telephone committee has been developed that checks the kitchen volunteer calendar on a regular basis and phones volunteers to ensure all shifts are covered
- In September, prior to the kitchen opening for the new season, a group of kitchen volunteers came in for one day and cleaned the kitchen from top to bottom. The fridge and all of the cupboards were emptied and thoroughly cleaned, and any out-dated or suspicious products were removed
- The kitchen volunteers are also assisting with completing the annual inventory under Laura's direction

During a normal week 20 volunteers are required to staff the kitchen. We currently have a listing of approximately 120 kitchen volunteers and 18 dishwashers. With kitchen volunteers working an average of three and a half-hour shifts, our volunteer hours in the kitchen equates to 2500 hours! We also provided additional kitchen help for all of the special events that were organized in 2008.

The kitchen was open every month except for July and August, providing approximately 180 days of service to our members. This equates to over 700 volunteer shifts.

Laura provides the Seniors Centre with a monthly menu and it is published in the Newsletter and posted on the bulletin board and on our web page. Our most popular day is Friday "fish and chip day" and often as many as 70-80 orders are served. This is all done with the cook and a crew of four volunteers and a dishwasher. People rave about our "fish and chips".

The kitchen volunteers maintain a daily tally of the number of items served. Below is a summary of the tally for food served during the month of April 2008:

- 873 customers were served
- 256 entrees
- 297 orders of fish and chips
- 242 soups
- 36 salads
- 213 sandwiches
- 288 desserts

Over the past year we have been working on producing a Kitchen Volunteer Manual. It has been no easy task, with many revisions and changes as we have gone along. But, it has finally come together and will be presented to volunteers at a meeting early in 2009.

During the course of our monthly meetings there have been discussions, and decisions made, on:

- Food presentation, and as a result all sandwiches now go out with garnishes
- Having a "set" menu for Mondays, Wednesdays and Fridays
- Assuring that our Cook is dealt with in a professional manner
- Preparing Income/Loss Statements on a monthly basis
- Posting Sanitation sheets, to ensure the kitchen is left clean at the end of each day
- Setting up of a Phoning Committee within the Kitchen Committee

The kitchen made a profit for the year which is a turnaround from past years. Thank you to all of those involved in the kitchen, especially our Cook, Laura Keno, for making this happen.

Respectfully submitted by the Kitchen Committee,

Elizabeth McNeil
Lorraine Gallant
Judy MacIsaac
Sharon Shorter

Sechelt Seniors Activity Centre – Annual Report for 2008 Maintenance Committee

During this past year, we have managed to complete some necessary remodeling and carpentry jobs as well as put in place maintenance contracts to ensure the integrity of our building and infrastructure. These items are listed below.

We have also identified areas in need of attention over the next five years to maintain our facility both in appearance and operating capability. Items on this plan are also listed below.

The day-to-day functions this committee oversees include; weekly cleaning services; the scheduling of the larger cleaning services such as floor stripping and waxing, carpet cleaning, blind cleaning, roof repairs; replacing light bulbs, fixing broken lawn bowling carpet; installing locks, disposing of surplus items; arranging for snow ploughs, etc. are all in addition to the items noted below. Keeping our building safe and sanitary for our members to enjoy is a job which involves many hours of volunteer time.

We would also like to thank the Rotary Club for their work on repairs to the posts along the lane in our 'Sherwood' Park. The Rotary Club does some work annually in the park area which we very much appreciate.

Accomplishments for 2008

1. Major expansion to the office was done this year.
2. Replacement of the doors to the storage area below the stage.
3. Preventative maintenance contracts were set up for the mechanical system to be done every 3 months.
4. Maintenance budget summary is attached showing expenses up to Nov.31, 2008
 - The total expenditure of \$ 44,451.93 is within the budget.

Contingency Plan for Upgrading over the next Five Years:

1. Heating and ventilation systems should be replaced within the next 3 to 5 years at a cost of between \$25,000 and \$30,000.
2. Painting the auditorium in 2009 ---- \$ 10,000
3. Painting other interior areas in 2010--- \$ \$20,000
4. Painting exterior of building in 2011--- \$ 15,500
5. Kitchen appliances replacement in 2012--- \$65,000 (guess)
6. Auditorium floor tile and carpeted areas replaced in 2013 --- \$40,000 (guess)

Total contingency for these items for the next five years-- \$180,500

Ron Atkinson
Maintenance Chair, 2008

Sechelt Seniors Activity Centre – Annual Report for 2008
Membership Committee

The total membership for 2008 was 1074

As of 8 December 2008, 260 people have taken out memberships for 2009 at the new fee of \$20.00

I register membership numbers, addresses, telephone numbers and email addresses on the membership list used for the administration in the Centre.

A few important points I **again** ask volunteers on the desk to remember:

- Please make sure all sections of the form are completed by all members, **including** email addresses, as all these particulars can change in a year
- **Please print clearly.** I still have to do quite a lot of cross-checking between the membership forms, the telephone book and the post office, as numbers and letters sometimes get reversed or I have difficulty deciphering what is written. Sometimes I have to phone people to clarify their details.

Perhaps a copy of this report in the membership book used at the front desk would remind volunteers of these points.

I do thank those generous volunteers on the desk for their cooperation with these requests re membership forms and particularly for their smiling faces and willingness to help members at all times. I know it is not so easy when renewals are going in full swing.

Respectfully submitted

Anne Stuart, Membership Chair.

Sechelt Seniors Activity Centre – Annual Report for 2008
Room Rental and Activity Coordinator

This position is quite demanding and includes: telephoning, preparation of letters and forms, monthly reports and a great deal of computer work. Liaison with the office and security is essential and I thank Mike McCarthy and his group for their patience and understanding.

Following is a chart to illustrate the usage of our Centre, rentals only:

	R.R AUDITORIUM	CRAFT ROOM	Dr. J. R. FARISH ROOM	KITCHEN
January	6	11	6	
February	4	10	8	1
March	8	9	9	3
April	7	9	5	3
May	6	8	4	
June	5	4	4	1
July	6	4	4	1
August	5	4	4	1
September	6	9	7	2
October	5	10	9	
November	8	9	8	
December	9	7	4	5
Totals	75	94	72	17

For some rentals the fees were waived, such as: Flu Clinic, Income Tax Assistance, Meetings, Public Services, SNAG, and Municipal Elections.

By far the largest user group is our membership, there are approximately 25 very active groups, some meet weekly, twice a week, bi-weekly and the Pool Room is in daily use.

One more very busy group was the “Special Events Committee” who organized, decorated, agreed on a menu, set up the hall and many other tasks for 7 lunches, including Christmas and new years, Over 80’s Tea, Saturday Night Live, food prepared by Pat Comeau, and a Pot-luck Dinner. Thanks to Laura for her part in these successful endeavors.

Submitted by: Erika Wright, Rental Coordinator

Sechelt Seniors Activity Centre – Annual Report for 2008
Special Events Committee

This Committee consisted of:

Karyn Burney - Set up/Tear down
Teresa Allen, Janet MacTavish and Mary Goldman - Decorating and door prizes
Ina Grafe - Entertainment
Jeanette Watters - bar sales
Bonnie Hewitt - Advertising, promotion, tickets/posters, tracking the money
and everything else
Franz Erber - Resident Barman

It was quite a learning experience for this committee as there was no history of previous events available to us. However, this group turned out to be a great committee. From day one, we worked together setting up rules and standards for the year. Expense and profit records were detailed and kept.

The events put on for 2008 were as follows:

February - Valentine's Day	February 14 th
March - St. Patrick's Day	March 18 th
May - Spring Fling	May 13 th
June - Over 80's Tea	June 17 th
June - Saturday Nite Live	June 28 th
September - Senior Idol	September 20 th
November - Hawaiian Lunch	November 13 th
December - Christmas	December 10
December - New Year's	December 21 st

The Over 80's Tea was in collaboration with the Red Hats. Sandwiches/cakes were supplied by the Center. All expenses were absorbed by the Center (\$398.66) It was well attended.

Saturday Nite Live was an evening fund raising event. It was a joint event between CVUE Radio Station and the Seniors Centre. All expenses were shared. Attendance was low but those that came out thoroughly enjoyed themselves.

Senior Idol - a potluck Supper held in the evening was very well attended.

Entertainment for the events varied from Classical Guitar music, Choirs, to Hawaiian Dancers. The cost of entertainment ranged from free to \$150.00.

Decoration - an amazing array of decorations were created and used with themes appropriate for the event - Hearts; Sheet Music; Leis and Fish. We had

coloured tablecloths and every occasion was very festive. A budget of \$35.00 was set for each event and the subcommittee did a wonderful job maintaining the budget or even coming in under budget.

Regarding Ticket Sales for events, we decided that sales of tickets would end the Friday prior to the event - this was to facilitate the ordering of food, etc., and it would encourage members to purchase their tickets early.

Recommendations that have yet to be approved by the directors:

- If ticket holders are unable to attend, they would be unable to get a refund after the cut-off date - they could, however, try to sell the ticket to another member.
- Doors would open at 12.00 - this gives the Decorating Committee time to finish the job.

Food costs were kept between \$5.00 and \$7.00 per person. Future committees might consider comparing the cost of preparation in the kitchen vs. catering. For most of the events, we had the food delivered to the tables. This worked very efficiently with coffee, tea and water available for pick up. The Senior Idol event and the New Year's Eve Day Lunch were buffets.

Set up and tear down worked very smoothly. In most case the Keep Fit people helped set up at 11. Karyn had the same people most of the time. They became very familiar with the job. Most of them came back to tear down. A job well done.

The following is a breakdown of the profits made at each event.

Event	Total Profit	Bar	50/50
Valentines	\$412.91	\$44.75	\$88.50
St. Patrick's	\$347.22	\$76.00	\$61.50
Spring Fling	\$215.30	\$64.35	\$27.50
Hawaiian Lunch	\$243.72	\$68.75	\$105.00
Senior Idol*	\$ 39.00	\$99.00	-----
Christmas**	\$292.48	\$160.75	\$86.50
New Year	\$262.77	\$130.00	\$113.00
TOTALS:	\$1813.40	\$643.60	\$482.00

* the only profit was the bar. We deducted expenses of decoration \$10.00 and dishwashing \$50.00

**this event included free lunch for 24 Life Members

We must thank Franz Erber and Jeanette Watters for the great bar profits, and, of course, we would not have been so successful with the 50/50 draw if it had not been for Joe Clitheroe pushing us all to buy more. The committee would also like to thank our cook Laura for her assistance in making these events a success.

Every event is broken down on an expense sheet which will be handed to the new committee, along with recommendations and suggestions which will help validate profits and expenses.

The Committee did struggle with the fact that the kitchen volunteers are given a free lunch. This should be reviewed. It seems unfair to many volunteers who spend countless hours working at the center. The Special Events Committee not only works before, during and after the event, they have to pay for their lunch!

On behalf of the Special Events Committee, we hope the members enjoyed our efforts. We had a lot of fun organizing them.

Respectfully submitted,

SALLY WATSON

SPECIAL EVENTS COMMITTEE

Sechelt Seniors Activity Centre – Annual Report for 2008
Bridge

Bridge continues to be the most popular event at our Centre, with four scheduled activities per week.

Social Bridge, Saturday - 1:00 p.m.

This event showed an increase in 2008, with revenue of \$3,100 to the Centre, with \$1 per person paid out in prizes and supplies. Thanks to Mike and Fay McCarthy for their help.

Monday Update - 1:00 p.m.

This event helps new players and those wanting to improve. A short lesson is given on a specific bid or convention. Gwenda and Mike are available to assist those with bidding or playing problems. Revenue to the Centre was \$2,900.

Duplicate – Monday and Thursday, 7:00 p.m.

For those interested in more competitive bridge, players compete against others who play the same hands. This group purchased its own supplies and contributed \$2,900 in user fees to the Centre. Thanks to Fay and Mike McCarthy and to Jean and Russell Tkachuk.

Gwenda Thain, Chair
Mike McCarthy, Co-Chair

Sechelt Seniors Activity Centre – Annual Report for 2008
Carpet Bowling

2008 was a successful year as we had an average of 18 bowlers each time we bowled.

As usual during July and August we lost some due to Bocce in Sherlock Park.

As happens each year we did have a number of new bowlers join us. We are always happy to welcome new bowlers to our group. We bowl every Monday and Wednesday starting at 1.30PM. Bowlers are asked to please attend by 1.15PM.

During July and August we bowl on Mondays only.

Thanks to everyone who assisted us during the year.

Joe Clitheroe, Chair

Anne Clitheroe, Co-Chair

Sechelt Seniors Activity Centre – Annual Report for 2008
Craft Group

Introduction:

We have a core group of 12 ladies but this year we lost two long-time members; Gloria Terrillon passed away this summer and Audrey Browning this fall. Both of these ladies were active members and are dearly missed.

Two major fund raising activities were held – Spring Bazaar where we raised over \$700.00 and our annual Christmas Bazaar which took in \$2200.00. In addition to these two fund raising events, we have ongoing income from the handcrafted items sold from our sales window in our lobby entrance.

Community Services:

- We provided a needy child with warm knit wear and a stuffed toy. This act of kindness made a Merry Christmas for a grateful little girl.
- Lap sized afghans were provided for the Sunshine Coast Hospice Palliative Care rooms, Shorncliffe and Totem Lodge.
- Our left-over white elephant items and items from our Christmas Bazaar were donated to St. Mary's Thrift Shop.
- The ladies in our Craft Group each brought in an item for the Christmas Bazaar Hamper Raffle for our first prize,
- Bonnie Hewitt, long time volunteer, retired this year and to recognize all she has done for our Centre, we presented her with a poem written by one of our ladies.

A total of 1059 hours were contributed by our Thursday Craft Ladies. For interest sake, our ladies take turns providing a snack and tea each Thursday. This time is used to discuss our projects and future plans. Following our tea, we work on crafts for the Centre.

We would like to take this opportunity to thank the members of the Centre for their contributions of baking, hand-crafted items and their time. These contributions have helped make this past year a great success.

We welcome new members to our group. Do you have fresh ideas you would like to contribute? If so, please join us on Thursday mornings.

Submitted by Lewine Hughes and
The Craft Group

Sechelt Seniors Activity Centre – Annual Report for 2008 Computer Orientation Program

The year 2008 was usually a busy one with 115 participants taking computer training classes held in the Dr. Farish room with instruction covering areas from the very basics to more advanced needs.

The training classes operate on Tuesday and Thursday from 10am to 11am each day. There are usually from one to four or sometimes more participants. The training classes can normally accommodate one at each of the four computer work stations.

Training class instruction was provided by Bonnie Hewitt with Phil Green re-joining as an instructor for the Thursday sessions in the early spring. In November 2008 a new member and instructor, Dave Mackenzie came onboard and assisted Bonnie to the end of December when she retired.

The program generated \$250.00 in revenue over the year arising from the \$2.00 fee per training session and from those using the computer facilities for other than the training sessions.

As an additional service to the Center's members and also to potential renters of our facilities a wireless router was introduced.

This enabled those who wished to bring their personal Laptop computers to a training class to have access to the internet. An additional feature is that the wireless signal, while protected by a password for security purposes, will now allow Directors, office staff and volunteers to have internet access anywhere in the building without the need to wait for an office computer to be available.

We have faced a few challenges over the year, but not limited to:

1. At least two of the computer work stations use very old computers running an unsupported Windows 2000 operating system, which constantly run into problems that require some time to fix. These two units were donated as 'used' some years ago and while they have provided good service over time it is time that they were replaced.

The other two computer work stations are more up to date (one was new two years ago) and both use a more up to date operating system, Windows XP Home which are currently supported by Microsoft. We will need to introduce a new computer with Windows Vista operating system installed so as to be able to provide continued training as all new computers now only have Windows Vista operating system installed.

2. There are frequent occasions when the computers in the 'training room' are compromised by persons unknown, to the extent that many hours are often spent bringing these back to operating condition and correcting problems. It should be noted that all the computers in the training room are password protected.

Normally the 'Chair' of the Computer Orientation Program Phil Green, provides regular 'maintenance and updating' to both the training room computers and the two in the office however, over and above that we have had one minor service repair performed and a wireless router purchased from and installed by the Sechelt company J & B Computing.

I would like to thank Bonnie Hewitt for her devoted leadership and support during the year 2008 and wish her well in her retirement from this part of her many activities at the Center. Thanks too to Dave MacKenzie for his participation in the training and also his very useful technical advice and I look forward to his continued participation in the coming year.

As the new 'Chair' of the Computer Orientation Program I give thanks to all who participated and thus helped in achieving success in the program for the year.

Respectfully submitted,

Phil Green

Chairperson, Computer Orientation Program.

Sechelt Seniors Activity Centre – Annual Report for 2008
Euchre

Sechelt Seniors Activity Centre Euchre Group
Annual Report for 2008 THIS ACTIVITY IS INCLUDED IN VARIOUS
ACTIVITIES

Our Euchre group continued to grow in 2008

Thursday evenings proved to be very entertaining and members really seemed to enjoy themselves.

We resumed play 8 Jan/09 and look forward to welcoming new players.

Original signed
Doris Tichnor

Sechelt Seniors Activity Centre – Annual Report for 2008
Exercise and Qi-Jong

Our exercise and Qi-Jong classes are running smoothly under the very capable guidance of our long-time instructors, Betty Jeffries, Joan Frembd and Jacquie Allen.

After the summer breakup we lost our instructor Merv and thus were unable to continue the Monday exercise hour.

We also felt a bit of a slowdown in attendance after the Sechelt Municipal Swimming Pool opened late in 2007. But after a short adjustment, classes recovered.

The exercise classes average between 45 and 55 per session.

The Qi-Jong class averages from 25 to 35 participants per week.

Our members volunteer every time to set up the tables and chairs for the lunches. Many of them also volunteer in the kitchen and on the Front Desk.

We each pay \$3 per session and thus contribute to a healthy purse for the Seniors Centre.

Our goal is to increase attendance and enjoy the classes to keep well in body and mind.

Original signed
E. E. Wall

Sechelt Seniors Activity Centre – Annual Report for 2008
Friendship Tea

The Friendship Tea is held on the first Tuesday of the month. In 2008 we had an average of 30 to 35 people attending. We met for tea eight times during the year.

We are looking forward to the new year and hopefully increasing the attendance.

I would like to thank all the people who helped make the teas a success.

Thank you
Ina Grafe, Chairperson

Sechelt Seniors Activity Centre – Annual Report for 2008 Games Room

The Games Room is primarily used by Pool players although the Euchre Group also meets there on occasion.

The pool tables are used on a drop-in basis any time the Centre is open so it is impossible to give an accurate count of the number of people using them. This year we have seen more activity than last and the pool activity brought in over \$1,800 in 2008 – more than enough to cover the cost of new supplies (2 sets of balls and miscellaneous maintenance items) and the recovering of the large table.

Several new individuals started playing regularly and we hope to see this trend continue.

The idea of starting a Darts Group with one dart board in the Games Room has been abandoned for the time being. If anybody would like to take a lead role in forming such a group, get in touch with David Bowie.

Sechelt Seniors Activity Centre – Annual Report for 2008 Security

The security function, both weekly routine and rentals, ran smoothly in 2008 with a minimum of alarms and no break-ins or vandalism.

We have a group of seven (7) dedicated members who ensure the Centre is secure and that the alarm is set after activities finish – Monday through Friday. These members are Joe Clitheroe, Ton Donkersloot, Jim Fitzsimmons, Steve Lee, Vern Matthaus, Bruce Yarwood and myself.

Joe Clitheroe and Jim Fitzsimmons share the assignments for those rentals where a security presence is required. Gwenda Thain has been added to the team to open and close for rentals which do not require full-time security. In 2009 Bruce Yarwood will replace Joe Clitheroe for the rental security presence. Joe has given up this task due to increased mobility concerns and he will be missed.

Mike McCarthy, Chair

Sechelt Seniors Activity Centre – Annual Report for 2008
Stamping and More

Our group has 22 members, our activity is paper arts. We make hand made cards. Mainly learning and teaching new techniques at each session. We participate in the Fall Fair held at Quality Feeds each year, the proceeds of which are donated to St. Mary's Hospital Auxiliary. We make and donate cards to the Sechelt Seniors Activity Centre for them to use or sell at the Craft Fair or Counter Cupboard.

We are all members of the Society and do appreciate the use of the facilities.

Original signed by
Florence Tait,
Chairperson S.A.M.
Box 467
Sechelt, B.C. V0N 3A0

Sechelt Seniors Activity Centre – Annual Report for 2008
Yoga

As of September 08, the day for Yoga changed to Monday a.m. from Friday a.m. and attendance has improved.

- The average size of the class is 16
- We all help to set up tables and chairs, for lunch or a special event
- The newly opened Aquatic Centre may have effected us somewhat
- Collectively we raised \$ 2120.00, during the year of 2008
- It is important to remember that our volunteer pool is shrinking, and in order to provide activities wanted, we have to pay for qualified instructors.

For the new board: to make money we have to spend some. Better advertising would attract more, younger, seniors to the centre.

Submitted by Chair, Joan Frembd

Sechelt Seniors Activity Centre – Annual Report for 2008
Other Activities

Bingo – this group meets every 2nd and 4th Thursday at 1:00pm.
Chairperson – Mary Shaw

Bocce – this group meets, weather permitting during the summer on Monday, Wednesday and Friday at 1:00pm.
Chairperson - Moira Scholtz

Cribbage – this group meets Thursday at 7:00pm.
Chairperson – Dave Grafton

Euchre – This group meets Thursday at 7:00 pm and continued to grow in 2008. We welcome new players to join us for an entertaining evening.
Chairperson - Doris Tichnor

Happy Mediums – this group meets every Wednesday at 1:00pm.
Chairperson – Sandra Sharkey

Play and Poetry Reading – this group meets every Friday at 10:00am.
Chairperson – Marilyn Millard

Poker – this group meets Monday and Friday at 11:00am.
Chairperson – Joan Dexter

Quilting – this group meets Tuesday at 1:00pm
Chairperson Shirley McCaughtrie

Scrabble – this group meets Tuesday at 1:00pm and had an average attendance of two to five people each week. Fees collected for 2008 were \$280.00.
Chairperson – Gwenda Thain

Square and Round Dancing has been postponed at this time until further notice.

Table Tennis - this group meets Tuesday evenings from 7:00 to 9:00pm.
Chairperson – Gen Page

Tai Chi – this group meets Monday and Friday at 9:30am.
Chairperson – Donald Robb